



Christ School Online Learning Key Information

Monday, March 23: Instruction resumes following our extended Spring Break. Teachers will have assignments posted through OnCampus for students for the weeks of March 23, March 30, and April 6; we will continue to update those plans and stay three weeks ahead, following this schedule:

- By Friday, 3/20: posted through Friday, 4/10
- By Friday, 3/27: posted through Friday, 4/17
- By Friday, 4/3: posted through Friday, 4/24 (if needed)
- By Friday, 4/10: posted through Friday, 5/1 (if needed)
- Beginning Monday, 5/1, assignments posted should pertain to students' final projects (if needed).

While school will be back in session, instruction will be *asynchronous* for the week of March 23, meaning students will be completing work on their own schedule.

From Monday, March 30: we will shift to this adjusted class schedule and add video instruction through Microsoft Teams ([Student Guide to Teams](#)):

All Times EST	MON	TUE	WED	THU	FRI
9:00 – 9:50 AM	A Block	D Block	H Block	C Block	F/G Block
10:00 – 10:50 AM	B Block	E Block	A Block	D Block	H Block
11:00 – 11:50 AM	C Block	F/G Block	B Block	E Block	
12:00 – 12:50 PM	Time Reserved for Teacher/Student Appointments		Advisee Lunch	Time Reserved for Teacher/Student Appointments	
1:00 – 1:50 PM					
2:00 – 2:50 PM					

In effect on March 30th, 2020, and until further notice.

Each class will meet twice weekly following this schedule. Teachers will take roll on OnCampus for each class based on students logging in to the class meetings. Teachers will define what each class will cover. One meeting per week will have direct whole-class instruction via Teams video. The other meeting may include direct whole-class instruction, but may also include time for individual conferencing and meetings as needed to support students' work. Students need to log into both meetings per week. Additionally, the afternoons are available for individual teacher/student appointments, which will be required for students in AP classes, seniors, and students at risk of failure.

Faculty have sent students recurring appointments in Teams for video conferences for these class meetings. **Students need to accept these appointments**, which will enter the appointment on students' Outlook calendars and send them reminders for each class meeting.

For our own record keeping, we will continue to take roll in OnCampus. ***The expectation for all students is that they participate in both scheduled class meetings and complete all work as assigned.***



Microsoft Teams sessions will also be recorded so that students who miss instruction can refer back to them at a later date.

Additionally, teachers will schedule ***required individual appointments*** for the following students:

- All seniors
- All students in AP classes
- All students in danger of failing a class.

Of course, students and teachers can also make individual appointments outside of the scheduled classes as needed.

Instruction will need to change to adapt to our online learning environment. In English, History, and Science, teachers will focus on the essential concepts and objectives to fulfill their curricula, with a focus on project-based learning and assessment. Learning activities may include online discussion boards, short, in-class timed writing assignments, and larger individual or online collaborative projects. Mathematics and World Languages present a different challenge, as these curricula are sequential. In these disciplines, teachers will focus on the essential concepts necessary to progress to the next course in sequence.

After Easter, our traditional focus is on project-based learning. This gives us an opportunity to expand that repertoire. Students can still collaborate online and create multi-media projects. We can share projects through virtual presentations, gallery walks, etc.

Finally, while we are not physically together on campus as we move into the online learning environment, the rules and guidelines in the 2019-2020 Parent and Student Handbook still apply. We expect students to participate in every class activity in the same positive and productive manner that they did while on campus. This means that they log into class punctually and remain logged in until the teacher dismisses class; they are polite, respectful, and engaged in class activities; they listen and respond respectfully in class discussion; they put their cell phones away and don't have open any other windows during instruction. As in the classroom, students will be expected to follow the directives of their classroom teachers and behave appropriately.

The Writing Center and Media Center: Our Writing Center will be open daily as an additional opportunity for students to receive one-on-one help. Students can book a regular appointment (or as needed) with our main Writing Center teacher, Mary Jane Morrison (mmorrison@christschool.org). Our Librarian/Media Specialist Aly Bolton (abolton@christschool.org) has expertise in searching data bases, and she will be able to help students with research projects as well.

Learning Resources: Students in Learning Resources ("LR") will continue to receive extra support as we move into an online learning environment.

On Mondays and Fridays, the students will meet with their LR teacher during their regular class time in the morning or during a scheduled meeting in the afternoon. During the rest of the week, students will meet with their LR teacher during regularly scheduled class time or, if extra time is needed, between 1 and 3 in the afternoon.

This is a time when LR teachers will be as vigilant as ever keeping track of whether assignments are being completed and turned in on a timely basis and that students attend their classes and meetings with all of their teachers.



If you have any questions, please email or call your son's LR teacher or Mrs. Evans (tevans@christschool.org) any time.

ACT, SAT, and Advanced Placement Testing: given the fluidity of the situation, we will not post information from ACT and College Board pertaining to scheduled standardized test administrations. We encourage you to check the [ACT](#), College Board ([SAT](#) and [AP](#)), and ETS ([TOEFL](#)) sites for information regarding these tests. ***Please note that instruction in AP courses will continue as if testing will occur under normal circumstances.***

Advisory: Students' advisors will send out appointments for a virtual "Advisee Lunch" on Wednesdays. This will give advisors a chance to check on their students and continue to advocate for them in our online environment as well as help maintain the community that defines who we are.

Registration: Students can still make course selections through OnCampus and need to do so by Wednesday, April 1. In lieu of face-to-face meetings, Mr. Townsend will review students' selections and make Teams appointments as needed to address any issues or problems.